



# Notice

## City Commission Regular Meeting

7:00 pm

Monday, December 5, 2016

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 12-01-2016

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk

(231) 922-4480

Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)

Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)

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**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of November 7, 2016 and November 14, 2016. (Approval recommended)  
(Marty Colburn, Benjamin Marentette)

- b. Consideration of declaring three vehicles surplus; and consideration of authorizing a purchase order for the purchase of three fully-equipped vehicles for use by the Police Department, which is a scheduled purchase. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- c. Consideration of introducing an amendment to the Traverse City Code of Ordinances to allow for platform cafes to be located in certain on-street parking spaces where the adjacent roadway speed limit is 25 miles per hour, to provide for additional outdoor dining options, as recommended by the Downtown Development Authority Board of Trustees. (Introduction and schedule for possible enactment on December 19, 2016, recommended) (Marty Colburn, Rob Bacigalupi, Benjamin Marentette)
- d. Consideration of introducing an amendment to the Traverse City Code of Ordinances which would allow for the waiver of notice requirements for single parcel special assessments if agreed to in writing by the affected property owner. (Introduction and schedule for possible enactment on December 19, 2016, recommended) (Marty Colburn, Benjamin Marentette)
- e. Consideration of introducing an amendment to the Traverse City Code of Ordinances which would allow the manufacturing or processing of various products in a facility no larger than 10,000 square feet in the Development District, as recommended by the City Planning Commission. (Introduction and schedule for possible enactment on December 19, 2016, recommended)
- f. Consideration of adopting a resolution approving a single-parcel, five-year special assessment to J&S LLC in the amount of \$19,800 for the relocation of sewer service associated with the 2015 Pine Street Pedestrian Bridge, as agreed to by the property owner. (Adoption recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- g. Consideration of authorizing a confirming service order for the emergency repair of a water main in front of 1201 East Front Street. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)

- h. Consideration of adopting fees for the 2017 season for seasonal and transient slips at the Duncan L. Clinch Marina, with no change in fees, and establishing a 50% discounted daily rate for transient slips during the off season and rates for Boardman River Dockage, also with no increase in fees. (Approval recommended) (Marty Colburn, Dave Green)
- i. Consideration of authorizing a three-year agreement for food concession services at Hickory Hills and at Clinch Park, with an optional one year extension. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- j. Consideration of authorizing northern Michigan reciprocal law enforcement agreement which allows the City to receive and provide law enforcement assistance from other jurisdictions when needed. (Approval recommended) (Marty Colburn, Jeff O'Brien) (5 affirmative votes required)
- k. Consideration of authorizing a confirming change order to the contract for the 2016 Lot D Boat Launch and Parking Project for a helical tie back system, which provided necessary stabilization of the sheet pile wall associated with the project. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

- a. Consideration of next steps to fill the vacancy on the City Commission. (Marty Colburn, Benjamin Marentette)

#### **4. New Business**

- a. Consideration of a request from Mayor Carruthers for the City Commission to adopt a resolution opposing the approval of the Waukesha, Wisconsin, Water Diversion Application. (Mayor Jim Carruthers)

#### **5. Appointments**

- a. Consideration of appointment by the Mayor of an ad hoc interview committee to make a recommendation regarding appointments to the Human Rights Commission. (Mayor Jim Carruthers, Marty Colburn, Benjamin Marentette)

#### **6. Reports, Announcements and Correspondence**

**Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.**

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  - 1. Reports from members of the Commission serving on boards.
  - 2. Minutes of the Planning Commission meetings of October 4, 2016, and October 18, 2016.
  - 3. Minutes of the Arts Commission meeting of September 21, 2016.

4. Minutes of the Coast Guard City Committee meeting of October 6, 2016.
  5. Minutes of the Act 345 Retirement System Board Meeting of September 28, 2016.
  6. Minutes of the Traverse City Light and Power Board meetings of August 23, 2016, September 13, 2016, September 27, 2016 and October 25, 2016.
- e. Reports and correspondence from non-City officials.
1. Monthly Operations Report from CH2M for the Wastewater Treatment Plant for October 2016.
  2. Minutes of the Traverse Area District Library Board of Directors meeting of October 20, 2016.

## **7. Public Comment**

- a. Reserved.

None.

- b. General.

- c. Mayor and City Commissioners.

## **8. Adjournment**

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